

No.2(1)/2014-SP-I
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Food and Public Distribution

Krishi Bhawan, New Delhi.
Dated 18th November, 2015.

To

Principal Secretary/ Secretary,
Department of Food and Civil Supplies,
All States Governments/UT Administrations,
(As per list attached)

Subject: Additional guidelines for reimbursement of sugar subsidy to States/UTs for distribution under Public Distribution Systems (PDS).

Sir,

In continuation of this Department's letter even number dated 26th February, 2015 on the above cited subject and to enclose herewith a copy of additional guidelines for reimbursement of sugar subsidy to States/UTs for distribution under Public Distribution System (PDS). The guidelines are also available on the web-site of the Department i.e. www.dfpd.nic.in.

Encls. : As above.

Yours faithfully,



(G. S. Sahu)
Director (Sugar Policy)
Tele No. 23383760

Copy also to :

- (i) Deputy Secretary (Finance)
- (ii) Chief Director (Sugar), Dte. of Sugar
- (iii) PS to Joint Secretary (S&SA)

Additional Guidelines for procurement of sugar and distribution thereof:-

1. The State Governments/ UTs may adopt e-tendering for procurement of sugar. In case the methodology adopted is other than e-tendering, the State Governments/ UTs should clearly communicate the reason for such deviation and also mention the degree of transparency reflected in the procurement process.

2. Sugar is to be distributed on month-to-month basis within each quarter. In case distribution of sugar is done in subsequent month beyond normal distributable month referred to above, the State Governments/ UTs must clearly explain the reason for such delay.

2.1 In order to adhere to the time schedule for distribution of sugar, the State Governments/ UTs are requested to plan the procurement in such a manner that the distribution is made on month-to-month basis to avoid any delay in distribution.

2.2 However, in case there occurs any delay in distribution of sugar, a certification for delay in distribution is to be submitted by Secretary/Principal Secretary along with the details when actual distribution of delayed quota took place.

3. If the explanation of delay and its subsequent actual distribution is found unsatisfactory then future subsidy may be withheld till the resolution of the issue.

4. The State Governments/ UTs are requested to furnish summarised information in the following format:-

A. State/UT.....

Quarterly quota (MT) included in the present claim:

Festival quota (MT) included in the present claim:

Sugar subsidy claim period: April-June/ July-Sept./Oct.-Dec./Jan.-March for year.....

Sl. No.	Items	
1	Tendering Process (TP) adopted	
2	If TP is other than e-tendering, give reason for such adoption	
3	Degree of Transparency conceived in the TP (in case other than e-tendering)	
4	Month/ Date on which tendering began	
5	Month of procurement	
6	Month in which sugar is to be distributed	
7	Actual month of distribution of sugar	
8	Delay in distribution in month (s) [7-6]	
9	Was the delayed quota delivered along with normal quota for the month? If yes, give details	
10	Is sugar being distributed for all the 12 months? Indicate yes/no. If no, give details	
11	In case of delayed quota and subsequent distribution, whether adequate publicity/ information were provided to beneficiaries.	
12	Remarks/Comments	

(Note: Above information is to be provided since the start of the scheme in the State/UT year-wise)

B. The following details may be provided on the format given below:

Sl. No.	Items	
1	Cost of procurement of sugar inclusive of packing, delivery etc.	
2	State Issue Price to beneficiaries. If it is more than Rs.13.50/kg then breakup of cost loaded on it to be provided.	
3	No. and category of beneficiaries provided	
4	Per Ration Card/per unit issue of amount of sugar	
5	Mechanism established in the State/UT for monitoring/checking to prevent leakages, if any and action taken (descriptive).	